

RISK ASSESSMENT No. PITP 9.19		Prosecco in the Park 2019	
Event	Prosecco in the Park 2019 – 27th – 29th September - Priory Park, Priory Road, Chichester, PO19 1BL		
Contract	ASL Ltd	Employees at Risk:	Site Personnel & Plant Operators
		Other Persons at Risk:	Visitors and Other Contractors' Personnel
Assessor:	Roy Barton	Key Responsible Persons:	Site Supervisor. Tony Nash

Ref.	Activity	Hazard	Risk	Control Measures	Risk Rating			Comment
					L	S	R	
01	All Works	General	Injury or accident	Ensure all staff and visitors undergo site induction and are accredited to be on site.	1	3	L	ASL staff to wear high visibility clothing. Maintain and clean and clutter free site.
02	Delivery of barrier fencing	Crushing	Injury to Staff and Non Staff	Ensure that no members of the public are in the vicinity of the delivery, all vehicles to display beacon or hazard lights.	1	5	M	Delivery drivers to be mindful of members of the public and use banksmen if necessary
03	Installation of barrier fencing	Cuts and strains	Injury to Staff	Do not carry more than two barriers at one time. Ensure that gloves are available to staff	1	2	L	Staff to be mindful of members of the public when moving fencing around the site until enclosed.
04	Installation of Screen	Crush, Fall or Trip	Injury to staff	Ensure clean workspace. Ensure only essential personnel are in the vicinity of the installation and removal	1	5	M	Work carried out to contractors H&S documentation
05	Delivery of toilets	Crushing	Injury to Staff	ASL staff only to direct the delivery personnel to position the units correctly and not get involved in the removal from the vehicle.	1	3	L	Delivery drivers to be mindful of members of Staff and use banksmen if necessary. ASL staff may act as Banksman
06	Delivery of Picnic Benches	Strains	Injury to Staff	If assisting in the unloading of benches, ASL staff to work under the instruction of delivery personnel.	1	3	L	Delivery drivers to be mindful of members of the public and use banksmen if necessary
07	Positioning of Picnic Benches	Strains	Injury to Staff	Sub-Contractors operate as per their Risk Assessment and Method Statement	1	5	M	Experienced staff to be used.



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08	Siting of Concessions	Crushing	Members of Staff	All stands to be positioned under the supervision of ASL staff	1	3	L	Stands to be managed under their own H&S documentation.
09	Installation of Power Units	Crushing	Members of Staff	ASL staff only to direct the delivery personnel to position the units correctly and not get involved in the removal from the vehicle.	1	5	M	Delivery drivers to be mindful of members of Staff and use banksmen if necessary. ASL staff may act as Banksman
10	Distribution of power	Electrocution	Injury to staff and public	All installations to be carried out by qualified staff using weather proof connections and distribution points	1	5	M	Avoid trailing cables and protect and identify where unavoidable
11	Show parking	Crushing, Trips and Falls	Injuries to public	Public encouraged to walk to the event or use off site car parks.	1	3	L	Any major holes in the ground identified. Medical Staff will be on site
12	Show access	Crushing, Trips and Falls	Injuries to public	One access point with in the park to the event Public foot paths around the park are clear of blockades, signs will position to direct to the entrance of the event. Access for attendees to the event will be 'on-foot' via all entrances to the park	1	5	M	Bag search areas set up within the access gates. No alcohol admitted.
13	Show	Trips and Fall	Injuries to public	The site will be inspected for potential trip hazards and protected as required. Stewards patrol site to identify any developing issues.	1	3	L	Medical staff will be on site.
14	Show	Noise	Injuries to public and staff	Public address and sounds systems to be monitored closely. Levels to be maintained to a comfortable range. Levels monitored by trained staff	1	3	L	Public address levels monitored and controlled.
15	Show	Fire	Injuries to public and staff	Please see separate fire risk assessment. Sufficient exits to allow clearance of the site within a three-minute period. 5.2m clear space for predicted attendance + 10%	1	5	M	All ASL staff are briefed on fire safety and evacuation procedures. Fire extinguishers positioned close to potential causes of fire and accelerants.



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17	Show	Overheating	Injuries to public and staff	Ensure that all water station areas are well stocked and make announcements with regards to dehydration in hot conditions.	1	4	L	Have bottled water readily available for all staff.
18	Show	Overcrowding	Crushing	Tickets are sold prior to the event Sales will not exceed the maximum numbers at any one time. Very minimal risk as the site area can cope with an attendance much greater than expected.	1	2	L	



RISK ASSESSMENT No. PITP 9.19		COSHH	
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Ref.	Material	Hazard	Risk	Control Measures	Risk Rating			Comment
					L	S	R	
19	Petrol	Splashing in to eyes	Injury to staff.	Handle with care notices, goggles available to staff.	1	3	L	Eye wash station on site, soap available within welfare facilities.
		Prolonged contact with skin	Dermatitis.	Avoid contact with skin, barrier cream and gloves available.	1	4	L	
20	Petrol	Spillage	Contact with skin, fire, damage to floor surface.	Store in appropriate containers in a designated area. Cover any spillage with sand or other absorbent material.	1	3	L	Staff to wear appropriate PPE
21	Petrol	Fire	Injury to staff.	Store in appropriate containers in a designated area. Remove all sources of ignition from the area.	1	4	M	Staff to wear appropriate PPE. 6kg Dry Powder Extinguisher to hand.
22	Diesel	Splashing in to eyes	Injury to staff.	Handle with care notices, goggles available to staff.	1	3	L	Eye wash station on site, soap available within welfare facilities.
		Prolonged contact with skin	Dermatitis.	Avoid contact with skin, barrier cream and gloves available.	1	4	L	
23	Diesel	Spillage	Contact with skin, fire, damage to floor surface.	Store in appropriate containers in a designated area. Cover any spillage with sand or other absorbent material.	1	3	L	Staff to wear appropriate PPE
24	Diesel	Fire	Injury to staff.	Store in appropriate containers in a designated area. Remove all sources of ignition from the area.	1	4	M	Staff to wear appropriate PPE. 6kg Dry Powder Extinguisher to hand.

There will be a minimal amount of fuel stored on site and this will predominantly be for the running and potential refuelling of the power units. Any fuel will be stored in a specific compound with fire extinguishers to hand.



RISK ASSESSMENT No. PITP 9.19		WORKING AT HEIGHT	
Contractor	ASL Ltd	Employees at Risk:	Site Personnel
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Ref.	Activity	Hazard	Risk	Control Measures	Risk Rating			Comment
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25	Setting up and break of Event	Use of incorrect equipment	Falls, falling objects	User to ensure access equipment is of adequate height and stability.	1	3	L	
26	Setting up and break of Event	Defective equipment, collapse of ladder	Falls, falling objects	All access equipment suitable for purpose, checked before use and maintained in good condition. Frequent documented checks on ladder to ensure safe working condition	1	3	L	Reporting procedure in place for identified defective items with prompt removal /remedial action
27	Inappropriate use of access equipment	Overreaching, stretching etc. Uneven floor causing instability	Falls, falling objects	User trained in use of ladders for minor inspection / maintenance tasks. Access equipment restricted to those trained and competent in use. Maximum working height not exceeded. Ensure correct angle of ladder Secure ladder No lone working when using ladders. Staff to re-position ladder rather than overstretch. Floor surfaces suitable to use (firm and even surface) Persons using access equipment to wear appropriate footwear	1	3	L	Securely stored when not in use to avoid unauthorised use.

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Ref.	Activity	Hazard	Risk	Control Measures	Risk Rating			Comment
28	Setting up and break of Event	Persons colliding with ladder	Injury sustained by staff	Segregate work area effectively. Provide warning signs, cones or fencing if needed	1	3	L	
29	Setting up and break of Event	Manual Handling Unstable / unwieldy loads	Injury sustained by staff	Accompanying tools and equipment carried in tool belt. Both hands to be kept free when climbing ladder. Staff to be trained in moving and handling techniques.	1	4	M	Use team handling where necessary. Obtain help transporting ladder if needed

Risk Rating - L = Likelihood (1 = Low, 5 = High) S = Severity (1 = Low, 5 = High) R = Rating (Likelihood x Severity)

<b>Signed</b>		<b>Print Name</b>	Roy Barton	<b>Date</b>	27 <sup>th</sup> May 2019
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